



Ngoc Quynh Tran Nguyen

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EDUCATION AND TRAINING

[04/09/2023 – Current]

Master of Science degree

Széchenyi István University

Country: Hungary | **Field(s) of study**: Supply Chain Management

Stipendium Hungaricum 2023 Scholarship Holder

[15/07/2024 – 20/07/2024]

Erasmus+ Summer exchange program

Università degli Studi di Udine

Country: Italy | **Field(s) of study**: International Operations Management and Sustainability

[16/08/2017 – 16/05/2021]

Distinction Bachelor degree

Foreign Trade University

Country: Vietnam | **Field(s) of study**: International Business | **Final grade**: 3.3/4.0

WORK EXPERIENCE

[15/02/2024 – Current]

Purchasing Trainee

Robert Bosch Kft.

City: Budapest | **Country**: Hungary

- Perform administrative tasks related to procurement
- Communicate with internal customers and suppliers
- Manage project workflow in department system, including market research, pricing analysis, contract management

[16/08/2021 – 31/07/2023]

Logistics Specialist

Robert Bosch Vietnam

Country: Vietnam

- Responsible for the implementation and process optimization of the Freight Cost Clearance project for the regional transport network.
- Collaborate and coordinate different business stakeholders (Logistics Service Provider, Purchasing, Plant, Supplier).
- Support specification of global or regional business requirements.
- Maintain master data and play as a key user in testing new digitalization system setups
- Lead training and follow-up on suppliers' performance to ensure they follow aligned processes.
- Prepare a KPI tree, report, and dashboard for customers and cost data analysis for the region.

Key achievements:

1. Logistics cost saving for Robert Bosch's entities in ASEAN Region up to approx. 100 kEUR
2. Dashboard for Logistics Service Provider KPI Performance Measurement.
3. Highest number of Continuous Improvement Processes (CIP) for team development.

Obtained skills:

1. Power Automate, Power BI, Dashboard reporting, SAP reporting
2. Analytical thinking, critical thinking, strategic planning

[01/07/2020 – 05/04/2021]

Logistics Executive

Panda Global Logistics

Country: Vietnam

- Manage international & domestic shipments: Custom documentation, freight forwarding, warehousing, and distribution.
- International sales representative.

- Collaborate with vendors, suppliers, and internal stakeholders.

Key achievement: high sales performance 120% quarter profit.

Obtained skills:

1. Microsoft Office, VBA
2. Negotiation skills, Interpersonal Communication

DIGITAL SKILLS

My Digital Skills

Microsoft Office | Microsoft Excel Advance | Microsoft Power Platform (Power BI, Power Automate) | VBA | Global SAP system | Power Point

LANGUAGE SKILLS

Other language(s): English: Advanced , Hungarian: Pre-Intermediate

PROJECTS

Dashboard visualization for KPI of Supply chain and Logistics Vendors in APAC

Collected organization data and SAP data, visualized the final master data on Power BI and analyzed Vendors' performance.

Team performance tracking tool and workflow management

Created automation workflow from Outlook email to  Microsoft Excel sheet by using Power App (Power Automate), designed tracking tool from the automation results.

Cost saving for Logistics and Accounting department

Coordinated internal departments and vendors' key account management to follow Standard Operation Procedure (SOP) including: invoice process, cost allocation, timeliness payment

HONOURS AND AWARDS

[26/11/2024]

Second place at the Section of New trend on supply chain management Awarding institution: Council of Széchenyi István University's Scientific and Artistic Students' Association

Tudományos és Művészeti Diákköri Konferencia: A presentation entitled "A comprehensive model for the Assessment of Digitalization Transformation in Supply Chain"

[26/07/2024]

Széchenyi István University Foundation Student Scholarship Awarding institution: Universitas-Győr Foundation

Recognized the outstanding academic work of the university's students

[24/04/2024]

Second place at the Section of Digitalizáció - Digitalization Awarding institution: Council of Széchenyi István University's Scientific and Artistic Students' Association

Tudományos és Művészeti Diákköri Konferencia: A presentation entitled "The evolution of Digitalization Transformation and Industry 4.0 in Supply Chain Management"

PUBLICATIONS

[The Evolution of Digitalization Transformation and Industry 4.0 in Supply Chain Management: A Systematic Literature Review](#)

[2024]

Published: 07/11/2024 in Engineering Proceedings

PERSONAL ATTRIBUTES

Soft skill

Leadership

Critical Thinking

Analytical Thinking

Interpersonal Communication