

TRAINING AGREEMENT (KÉPZÉSI MEGÁLLAPODÁS)
ERASMUS PROGRAMME

I. DETAILS OF THE STUDENT

Name of the student: Galambos Nikolett
 Subject area: Horticultural Engineering
 Academic year: 3 *2013-14*
 Degree: BSc
 Sending institution: Corvinus University of Budapest (HU BUDAPES03)

II. DETAILS OF THE PROPOSED TRAINING PROGRAMME ABROAD

Host organisation: CHATEAU DE VILLANDRY
 Address: 3 RUE Principale 37510 Villandry FRANCE
 Coordinator/Contact person: Laurent Portuguez
 Coordinator/Contact person's e-mail address: jardins.villandry@orange.fr
 Coordinator/Contact person's telephone and fax numbers: 02 47 50 02 09

Planned dates of start and end of the placement period: from 7 April till 18 July, that is 15 weeks *2014* *Stéphane*

- Knowledge, skills and competence to be acquired: trimming trees, planting vegetables

Bio control, general maintenance, green house

- Detailed programme of the training period:

The program will be according to the competence to be acquired

- Tasks of the trainee:

The trainee will be in the gardener's team

- Monitoring and evaluation plan:

The student will be evaluated weekly by the head gardener

III. COMMITMENT OF THE THREE PARTIES

By signing this document the student, the sending institution and the host organisation confirm that they will abide by the principles of the Quality Commitment for Erasmus student placements set out in the document below.

The student

Student's signature

Galambos Nikolett

Date: *2013.XI.7*

The sending institution

We confirm that this proposed training programme is approved. On satisfactory completion of the training programme the institution will award *30* ECTS credits or will record the training period in the Diploma Supplement.

Coordinator's signature

Stéphane

Date: *07.11.2013*

The host organisation

We confirm that this proposed training programme is approved. On completion of the training programme the organisation will issue a Certificate to the student.

Coordinator's signature

Carvalho Henri Portuguez Laurent

Date: *04 NOVEMBRE 2013*

Stéphane
 S.C.I. du
 CHATEAU DE VILLANDRY
 37510 VILLANDRY
 Tél. 02 47 50 02 09
 Fax 02 47 50 12 85



**QUALITY COMMITMENT (MINŐSÉGVÁLLALÁSI NYILATKOZAT)****ERASMUS STUDENT PLACEMENTS**

Hereby undersigned Henri Carvalho, Director and Laurent Portuguez, head gardener (name, position) declare, that the CHATEAU DE VILLANDRY (institution) accept the rules of the following **PARTNERSHIP QUALITY COMMITMENT.**

CHATEAU DE VILLANDRY

37510 VILLANDRY

Tél. 02 47 50 02 09

Fax 02 47 50 12 85

SIGNATURE

THE SENDING HIGHER EDUCATION INSTITUTION UNDERTAKES TO:

Define the **objectives of the placement** in terms of the knowledge, skills and competencies to be acquired
Assist the beneficiary in **choosing** the appropriate host organisation, project duration and placement content to achieve these objectives

Select beneficiaries on the basis of clearly defined and transparent criteria and procedures

Prepare beneficiaries in collaboration with partner organisations for the practical, professional and cultural life of the host country, in particular through language training tailored to meet their occupational needs

Provide **logistical support** to beneficiaries concerning travel arrangements, visa, accommodation, residence or work permits and social security cover and insurance

Give **full recognition** to the beneficiary for satisfactory completed activities specified in the Training Agreement

Evaluate with each beneficiary the personal and professional development achieved through participation in the Erasmus programme

THE SENDING INSTITUTION AND HOST ORGANISATION JOINTLY UNDERTAKE TO:

Negotiate and agree a tailor-made **Training Agreement** (including the programme of the placement and the recognition arrangements) for each beneficiary and the adequate mentoring arrangements

Draw a **placement contract** whose contents are transparent for all parties involved

Monitor the progress of the project and take appropriate action if required

THE HOST ORGANISATION UNDERTAKES TO:

Assign to beneficiaries **tasks and responsibilities** to match their knowledge, skills, competencies and training objectives and ensure that appropriate equipment and support is available

Appoint a mentor to advise beneficiaries, help them with their integration in the host environment and monitor their training progress

Provide **practical support** if required and facilitate understanding of the culture and mentality of the host country

Check appropriate **insurance cover** for each beneficiary

THE BENEFICIARY UNDERTAKES TO:

Comply with all **arrangements** negotiated for his/her placement and to do his/her best to make the placement a success

Abide by the **rules and regulations** of the host organisation, its normal working hours, code of conduct and rules of confidentiality

Communicate with the sending institution about any problem or changes regarding the placement

Submit a report in the specified format, together with requested supporting documentation in respect of costs, at the end of the placement