

DEPARTMENT OF ENGINEERING SCIENCE

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Katherine Shone, HR Officer



30th August 2018

PRIVATE AND CONFIDENTIAL

Csaba Botos

Faculty of Information Technology and Bionics

Pazmany Peter Catholic University

Dear Csaba,

I am writing to confirm that you have been accepted to undertake a short period of research at Department of Engineering Science, University of Oxford. This period of research will form part of or is relevant to your Masters degree at Pazmany Peter Catholic University and this institution will be providing written confirmation of your student status.

Your period of research will start on 8th September 2018 and end on 28th February 2019.

Your student course fees will be £767 per month, which may be paid at the beginning of each month or in full at the start of your visits. If you intend to pay the fees yourself, you will be able to do so when you arrive either via bank transfer or cheque, please see our Accounts Team to arrange this. If your home educational institution is funding your studies and requires an invoice, please provide their contact name and address in advance.

In order to ensure that all our obligations are covered, you are asked to sign the enclosed visiting student agreement to confirm your consent to abide by University/Departmental regulations and adhere to relevant University policies as a condition of working on University premises. I would be grateful if you would sign and return this to me in advance of your visit.

This letter is written to provide information in support your entry to the UK as a Short-Term Student only as your period of research is not more than a maximum of six months' duration. The University of Oxford is a registered Sponsor under PBS Tier 4: license number UED4UGNF1. However you should **not** apply under Tier 4. If you are a Visa National you should include this letter with your Short-Term Student visa application in your home country before travelling to the UK. If you are a non-visa national, you should produce this letter at Border Control on arrival (or, if you choose to apply for entry clearance before travel, include it with your application).

Finally, please may I draw your attention to a number of other aspects of your proposed visit for which you should be prepared:

Firstly, your status while studying at the University of Oxford will be as a Short Term Student Visitor. You will remain registered as a student as your usual place of study and at no point will be classed as a student of the department, or the University. We will therefore not be able to provide you with a

transcript in relation to the work you have done.

Secondly, it is your responsibility to ensure that the work that you do while at the University of Oxford fulfils the academic requirements of your programme, and that the necessary authority is obtained from your usual place of study.

Please note that our invitation to visit the Department is subject to the provision when you arrive of the original documentation to establish your right to visit the UK for the purpose described above. It is your responsibility to obtain an appropriate visa, if required, before you travel to the UK. Please come and see me on your first day with your right to visit the UK documentation. We will need to take a copy of this as well as take your UK contact details. Your supervisor can instruct you on how to find us in the Thom Building.

Under certain circumstances, you may have to pay for treatment through the National Health Service. It may, therefore, be sensible to consider taking out appropriate private healthcare insurance before travelling for the length of your stay in the UK. Information on healthcare for international visitors to the UK may be found on the Department of Health website:

<https://www.gov.uk/government/organisations/department-of-health>

Lastly, with respect to the workplace, you may also consider personal accident and public liability insurance for such time as you are on University/Department premises. It may be that your institution has such insurance in place.

Should you have any questions regarding any aspect of your visit, please contact Professor Philip Torr.

Yours sincerely,



Katherine Shone

HR Officer

