

Learning Agreement

Student Mobility for Traineeships

Trainee	Last name(s)	First name(s)	Date of birth	Nationality ¹	Gender [Male/Female/Undefined]	Study cycle ²	Field of education ³
	Bozóki	Boglárka	1997.11.18	Hungarian	Female	EQF level 8	08
Sending Institution	Name	Faculty/Department	Erasmus code ⁴ (if applicable)	Address	Country	Contact person name ⁵ ; email; phone	
	Hungarian University of Agriculture and Life Sciences	International Relations Centre	HU-GODOLLO01	Páter Károly str. 1., 2100 Gödöllő	Hungary	Beáta Farkas Farkas.Beata.god@uni-mate.hu	
Receiving Organisation/Enterprise	Name	Department	Address; website	Country	Size	Contact person ⁶ name; position; e-mail; phone	Mentor ⁷ name; position; e-mail; phone
	University of Natural Resources and Life Sciences, Institute of Agronomy	Department of Crop Sciences	Konrad Lorenz str.24., A-3430 Tulln	Austria	x < 250 employees ☐ > 250 employees	Reinhard Neugschwandtner Associate Professor reinhard.neugschwandtner@boku.ac.at	Reinhard Neugschwandtner Associate Professor reinhard.neugschwandtner@boku.ac.at

Before the mobility

Table A - Traineeship Programme at the Receiving Organisation/Enterprise

Planned period of the physical mobility: from [month/year] 10/2022 to [month/year] 10/2022
If applicable, planned period(s) of the virtual mobility: from [month/year] to [month/year]

Traineeship title: Visiting BOKU at first time in the hope of establish permanent relations between the concerned Institutions.

Number of working hours per week: 30

Detailed programme of the traineeship:

09/10/2022: Travelling

10/10/2022 – 15/10/2022: Monitoring the work in the lab.

Acquire of new academic and practical knowledge.

Improve possible collaboration between the Institutions.

Practicing the Professional English (Agriculture).

16/10/2022: Travelling

Traineeship in digital skills⁸: Yes ☐ No ☒

Knowledge, skills and competences to be acquired by the end of the traineeship (expected Learning Outcomes):

Analyse the influence of abiotic and biotic factors on the production of protein crops.

Apply crop production practices to new or complex environments.

Monitoring plan:

The trainee can be monitored during the traineeship by taking and sending pictures to the Receiving Organisation, the Sending Institution and also, to the third party regularly.

Evaluation plan:

The trainee should summarize the experiences in a short report after the programme.

The level of language competence⁹ in English [indicate here the main language of work] that the trainee already has or agrees to acquire by the start of the mobility period is: A1 ☐ A2 ☐ B1 ☐ B2 ☐ C1 ☒ C2 ☐ Native speaker ☐

Table B - Sending Institution

Please use only one of the following three boxes:¹⁰

1. The traineeship is embedded in the curriculum and upon satisfactory completion of the traineeship, the institution undertakes to:

Award ECTS credits (or equivalent)¹¹

Give a grade based on: Traineeship certificate ☐ Final report ☐ Interview ☐

Record the traineeship in the trainee's Transcript of Records and Diploma Supplement (or equivalent).

Record the traineeship in the trainee's Europass Mobility Document: Yes ☐ No ☐

2. The traineeship is voluntary and, upon satisfactory completion of the traineeship, the institution undertakes to:

Award ECTS credits (or equivalent): Yes ☐ No ☒

If yes, please indicate the number of credits:

Give a grade: Yes ☐ No ☒	If yes, please indicate if this will be based on: Traineeship certificate ☐ Final report ☐ Interview ☐
Record the traineeship in the trainee's Transcript of Records: Yes ☐ No ☒	
Record the traineeship in the trainee's Diploma Supplement (or equivalent) Yes ☐ No ☒	
Record the traineeship in the trainee's Europass Mobility Document: Yes ☒ No ☐	

3. The traineeship is carried out by a recent graduate and, upon satisfactory completion of the traineeship, the institution undertakes to:

Award ECTS credits (or equivalent): Yes ☐ No ☐	If yes, please indicate the number of credits:
Record the traineeship in the trainee's Europass Mobility Document (highly recommended): Yes ☐ No ☐	

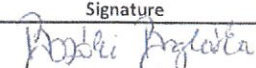
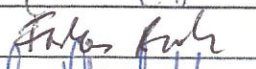
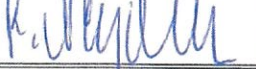
Accident insurance for the trainee

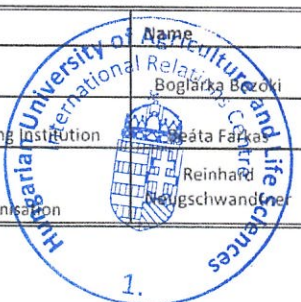
The Sending Institution will provide an accident insurance to the trainee (if not provided by the Receiving Organisation/Enterprise): Yes ☐ No ☒	The accident insurance covers: - accidents during travels made for work purposes: Yes ☐ No ☒ - accidents on the way to work and back from work: Yes ☐ No ☒
The Sending Institution will provide a liability insurance to the trainee (if not provided by the Receiving Organisation/Enterprise): Yes ☐ No ☒	

Table C - Receiving Organisation/Enterprise

The Receiving Organisation/Enterprise will provide financial support to the trainee for the traineeship: Yes ☐ No ☒	If yes, amount (EUR/month):
The Receiving Organisation/Enterprise will provide a contribution in kind to the trainee for the traineeship: Yes ☐ No ☒ If yes, please specify:	
The Receiving Organisation/Enterprise will provide an accident insurance to the trainee (if not provided by the Sending Institution): Yes ☐ No ☒	The accident insurance covers: - accidents during travels made for work purposes: Yes ☐ No ☒ - accidents on the way to work and back from work: Yes ☐ No ☒
The Receiving Organisation/Enterprise will provide a liability insurance to the trainee (if not provided by the Sending Institution): Yes ☐ No ☒	
The Receiving Organisation/Enterprise will provide appropriate support and equipment to the trainee. Yes ☒ No ☐	
Upon completion of the traineeship, the Organisation/Enterprise undertakes to issue a Traineeship Certificate within 5 weeks after the end of the traineeship. Yes ☒ No ☐	

By signing this document, the trainee, the Sending Institution and the Receiving Organisation/Enterprise confirm that they approve the Learning Agreement and that they will comply with all the arrangements agreed by all parties. The trainee and Receiving Organisation/Enterprise will communicate to the Sending Institution any problem or changes regarding the traineeship period. The Sending Institution and the trainee should also commit to what is set out in the Erasmus+ grant agreement. The institution undertakes to respect all the principles of the Erasmus Charter for Higher Education relating to traineeships.

Commitment	Name	Email	Position	Date	Signature
Trainee	Boglarka Bozoki	Bozoki.Boglarka@phd.uni-mate.hu	Trainee	30/08/2022	
Responsible person ¹² at the Sending Institution	Beata Farkas	Farkas.Beata.god@uni-mate.hu	Erasmus+ Coordinator	30/08/2022	
Supervisor ¹³ at the Receiving Organisation	Reinhard Neugschwandner	reinhard.neugschwandner@boku.ac.at	Mentor	30/08/2022	



During the Mobility

Table A2 - Exceptional Changes to the Traineeship Programme at the Receiving Organisation/Enterprise (to be approved by e-mail or signature by the student, the responsible person in the Sending Institution and the responsible person in the Receiving Organisation/Enterprise) Planned period of the mobility: from [month/year] till [month/year]
