

ORGANISATION EUROPÉENNE POUR LA RECHERCHE NUCLÉAIRE
EUROPEAN ORGANIZATION FOR NUCLEAR RESEARCH

Laboratoire Européen pour la Physique des Particules
European Laboratory for Particle Physics



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Geneva, 08.03.2025

BUKOR,

We would like to take the opportunity to thank you for the interest you have shown to our services and would like to remind you the following reservation:

Name: *Benedek BUKOR*

Arrival: *11.03.2025*

Departure: *25.03.2025*

In compliance with CERN Housing Service rules and in the case that you have booked a shared room with washbasin, you might be asked to relocate into another room during your stay in order to avoid mixing gender in the same room.

You must have a valid access card and registration status which comply with eligibility rules all along the stay duration at CERN hotel.

When two individuals are booked in the same twin room, both persons must have a complete registration.

Please contact the Service Desk if you need assistance: service-desk@cern.ch, visit <https://cern.service-now.com>, or call + 41 22 787 7777 (77777 from an internal phone).

Please click the following links to get to:

The [Room Directory](#) / [More information about the CERN Hotel](#)

Please keep in mind to comply with [Hotel Code of Conduct](#)

Your manager/supervisor must have also authorized your stay on the CERN site.

We look forward to welcoming you and if you need further information, please do not hesitate to contact us.

Best regards,

Booking Terms & Conditions, Cancellation, No-Show and Children policy

Cancellation policy: ° Cancel or modify your reservation free of charge until 2pm (CET) and up to 48h prior to the date of arrival.

Shortened stay policy: ° Once in-house, shorten your stay free of charge until 12pm (CET) on the day of departure, otherwise 1 night charge will apply.

No-Show policy: ° In case of no-show the first night of the reservation is charged at 100% to the supplied means of financial guaranty. Without any written update from guest arrival time, the rest of the stay will be automatically cancelled by 12pm (CET) on the day following the no-show.

Group modification and cancellation policy: your reservation is part of a group or a block booking, please contact the event's organizer for further information.

Check-in Policy : Check-in time is from 2pm (CET) on the day of arrival.

Check-out Policy : Unless expressly specified otherwise in the booking confirmation:
Check-out time is *until 12:00pm (CET)* on the day of departure.
Check-out time is *until 10:00am (CET)* for School Groups visiting CERN, on the day of departure.
A penalty of one night charge applies per room if check-out occurs over the due time. Use of the guaranteed deposit or the financial guarantee or any other payment method will be required upon departure.

Children policy: Children under 18 years old, are not entitled to stay in CERN hotel, even if accompanied by an adult.

Guarantee Policy: All confirmed reservations are subject to guarantee (Valid credit card, or CERN guarantors, Team Account or Budget Code).

Conditions of access to CERN: All persons entering the CERN site must be in possession of a valid CERN access card issued by the Access Registration Service and the Access Control Service in Building 55 or Building 33 respectively. **CERN guarantors may apply for a limited-duration visitor's card on behalf of another person by sending an e-mail to the following address :**
external.visitor@cern.ch

The Hotel Reception (Building 39) is open from Monday to Friday from 07:30 to 12:00am.
Sundays and Saturdays from 09:00 to 12:00am.

Outside these times, room keys can be delivered by the Security agent on duty located at the entrance to CERN's Meyrin site (Swiss side) - [Gate B](#)

Residence Schuman Reservation :

- The Reception in Residence is open as follows:

Monday to Friday between 3pm and 7.00pm – Outside this hours, the room key can be collected at gate B with the security agent on duty from 08:00 pm on week days and from 2:00 pm during the week-end.

Parking code access : 2501A

To cancel or modify :

- directly on our website (in case of online reservation): <http://hostel.cern.ch>, clicking on « Wait-list reservations »
- or contact the hotel reception.

Have a nice stay!

See you soon on our website: <https://sce-dep.web.cern.ch/campus-life/housing>