



Kata Olasz <kata.olasz@gmail.com>

You've Been Selected to Receive Funding Support to Attend ABRCMS Conference

26 üzenet

Marisa Davis <marisa.davis@northwestern.edu>

2024. október 9. 22:17

Címzett: Kata Olasz <kata.olasz@gmail.com>

Másolatot kap: Tiffany Leighton <tiffany.leighton@northwestern.edu>, Catherine Rodl <crodl@uchicago.edu>

Dear Kata,

Congratulations, you have been selected to receive funding support from NITMB to attend the [Annual Biomedical Research Conference for Minoritized Scientists \(ABRCMS\)](#) taking place on November 13-16, 2024 in Pittsburgh, PA. We are excited to support your participation in this valuable opportunity.

In addition to presenting at the conference, we would also like to invite you to participate in outreach activities at our table during the conference's Exhibit and Poster Hall hours. This is a wonderful chance to share your experiences, engage with fellow students, and promote the importance of our program. If you are interested in assisting with our outreach activities, please review the [conference schedule](#) and email me specific days and times during the Exhibit and Poster Hall hours that you will agree to participate at our table. We request specific times, so that we can communicate to conference attendees when they can expect to interact with students directly. NITMB faculty and/or staff will also be present at the table with you. We hope you can join us during the Exhibit and Poster Hall hours.

Please see below for instructions/guidelines for next steps:

Conference Registration and Travel Arrangements

You are responsible for registering for the conference and making all your own travel arrangements, including flight and hotel. After travel has concluded, NITMB will provide a reimbursement for the below costs up to \$2,000. This funding support does not cover personal expenses, entertainment expenses or additional activities not related to the conference. If you are unsure whether a specific expense can be reimbursed, please contact me **BEFORE** making your purchase to confirm if the expense is allowable.

NITMB will reimburse for:

- Conference registration
- Hotel at or near conference location, inclusive of conference dates and one night before/after, if early arrival/late departure is required due to conference and flight schedule
- Economy airfare to/from home airport and conference location. The flight must be owned and operated by a US air carrier per the [Fly America Act](#). Checked luggage is allowable, one bag per person per flight.
- Ground transportation (taxi, rideshare, public transportation) to/from home airport and airport at conference location.
- Meals, excluding alcohol, at the [gsa.gov](#) rates only for the period of travel and when meals are not provided by the conference. Meals must only be for you. No group, shared, or split meals allowed.

NITMB will not reimburse for:

- Car rental or expenses related to a car rental
- Airline travel booked with certificates, vouchers or airline credit/miles or the taxes paid on flights purchased via these methods
- Meals for multiple people
- For your portion of a shared or split receipt/check (Ex: if you Venmo/Cash App/Zelle someone money to cover your portion of a meal or rideshare.)